

## POSITION VACANT:



### **Area Coordinator, Ipswich, Queensland – 2 days/wk**

Young Life Australia is a non-denominational Christian charity specialising in mentoring young people and offering stable and caring role models to teenagers. Young Life operates in over a dozen urban and rural communities around Australia. Our mission is to build confidence, values and resilience in Australia's young people through significant relationships with adults who model the love of Jesus Christ.

An exciting position has become available in Ipswich for a dynamic, enthusiastic and motivated Area Coordinator reporting to the CEO and area committee. The person we seek should have a strong Christian faith, a mature outlook, and possess a desire to make a real and lasting difference in the lives of teenagers.

This part-time role is responsible for managing and recruiting volunteers, building up the local area committee and donor liaison, as well as arranging and conducting contact work with high school aged students, so that the organisation within the Ipswich area can continue to grow.

There is an expectation that the successful applicant will conduct fundraising for the charity within the local community in order to ensure sustainability moving forward. Training in 'Leadership Foundations' will be provided. Desired start date is early August 2018.

#### **REQUIRED SKILLS**

The applicant must be able to demonstrate the following:

- Excellent spoken and written communication skills
- Sound organisational and time management expertise
- Capacity to work with young people and lead a small team
- Ability to take responsibility and work autonomously
- Proven ability to manage processes and good reporting skills
- Committed Christian faith (with reference from a minister)

#### **HIGHLY DESIRABLE**

The applicant would be highly regarded if they have:

- University degree or equivalent qualification
- A background in youth-related business or mission
- Ability to liaise with people of varying ages and professions
- Capacity to conduct 'hands on' management
- Energetic and flexible with a 'can-do' attitude
- Experience in conflict resolution
- Current unrestricted driver's licence

#### **Apply now!**

Send a resume with a separate letter addressing the Required Skills using examples from your work, volunteering, training and education demonstrating how you meet the **required criteria to:** [office@younglife.org.au](mailto:office@younglife.org.au)

Also cover any Highly Desirable expertise relevant to the position. In your application you must also comment on how your goals align with Young Life

Australia's Statement of Mission Purpose. Three references need to be provided with names & contact details including one from your church minister or ministry team leader.

Remuneration package will be discussed at interview.

**More Information**

Contact Mr Llew Morris for more information about Young Life and this position based in Ipswich.

Applications close 13<sup>th</sup> July 2018

P: 02 9877 5144 | E: [operations@younglife.org.au](mailto:operations@younglife.org.au)

*NOTE: It is your duty to advise Young Life Australia of any pre-existing medical or psychological condition and/or personal situation, which could impact on your ability to carry out the employment for which you are applying.*